

# ORDER FORM

To place a mail order, print this page and fill out the order form. Mail with check payable to Kathy Ruck, 113 Stoney Ridge Road, Landenberg, PA 19350. Any questions, or to place an order you will pick up at my home, call 610-274-8390 or e-mail at [Ruckart@comcast.net](mailto:Ruckart@comcast.net)

**BILLING ADDRESS:**

Name \_\_\_\_\_  
 Street \_\_\_\_\_  
 City \_\_\_\_\_  
 State \_\_\_\_\_ Zip \_\_\_\_\_

**SHIPPING ADDRESS:**

Name \_\_\_\_\_  
 Street \_\_\_\_\_  
 City \_\_\_\_\_  
 State \_\_\_\_\_ zip \_\_\_\_\_

**Daytime Phone** \_\_\_\_\_

**Evening Phone** \_\_\_\_\_

**E-mail Address** \_\_\_\_\_

**ORDER INFORMATION:**

Title	Size	P- print PM- print matted O- Original	Price
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

**Sub Total** \_\_\_\_\_  
**Shipping** \_\_\_\_\_  
**Mat** \_\_\_\_\_  
**TOTAL** \_\_\_\_\_

**SHIPPING AND HANDLING:**  
 Up to 3 prints: 11" x 14" & under add \$5      Prints over 11" x 14" add \$10  
 Framed Originals, call for shipping costs  
 Allow 5 to 10 days for delivery. If an item is out of stock or for special orders,  
 I will call you with estimated time of delivery.  
**TO REDUCE COSTS:** If you live locally, you may wish to pick up your order  
 by dropping by my home studio, call or e-mail to arrange pick up and for directions.

**MATTING INFORMATION:** If you have chosen to have a print matted, please indicate preferred colors:  
 Main Outside Mat :  
 Bright White      Second ¼" inside mat color \_\_\_\_\_  
 Warm White      To fit frame size \_\_\_\_\_  
 Ivory      **Cost of double mat with backing board:** 11" x 14" add \$15  
 Other \_\_\_\_\_      16" x 20" add \$25    18" x 24" add \$30    call for larger sizes  
**Matted prints, 16" x 20" & up, should be picked up in person !**